

## Vendor Application

**Business Name** Metro Cleaning Co. LLC

**Contact Person** Estuardo Lopez

**Contact Phone Number** 703-868-1725

**Contact E-mail Address** estulopez1973@gmail.com

**Business Address** 70317 Lomond Dr Manassas VA 20109

**Business Phone Number** 703-868-1725

**Business E-mail Address** \_\_\_\_\_

**Business Website (if any)** www.metrocleaningllc.com

**List All Services/Products You Provide, with the regular advertised price and the Regency Co-op discounted price or percentage, beyond any discount that may be offered on a website or mailer (use additional sheets if necessary):**

\_\_\_\_\_  
We are a owned family company providing house cleaning services (weekly, every other week, monthly, or as need it for the customer). See attached task list.

\_\_\_\_\_  
We can provide \$10 off per visiting for Regency Co-op members.

\_\_\_\_\_  
**Effective Date of above prices (all vendors must agree to a pricing agreement of one year's duration)**

10/30/20

\_\_\_\_\_  
**Mail completed form, along with a copy of your current liability insurance, to:  
regencycooperative@gmail.com, or US Mail to:  
Regency Cooperative  
15536 Fassels Ct  
Haymarket, VA 20169**



**Metro Cleaning CO.**  
 Office: 7038681725  
 Email: estulopez1973@Gmail.com

Residential Cleaning Checklist

|                |       |
|----------------|-------|
| Customer Name: |       |
| Cleaned By:    | Date: |

| AREAS   |   | AREAS   |                                       |
|---|---|---|---------------------------------------|
| BEDROOMS AND OTHER LIVING AREAS   |   | KITCHEN   |                                       |
| Beds Made / Linens Changed (if left out)  | Mirrors Cleaned                           | Appliances Wiped Down                           | Cabinets Cleaned (fronts Only)        |
| Vacuum/ Sweep / Mop   | Windows Sills Dusted                      | Stove Top Cleaned                               | Fridge Cleaned (Outside Only)         |
| Baseboards / Sills Wiped  | Floors Swept & Mopped                     | Baseboards & Sills Wiped                        | Microwave Cleaned (Inside & Out)      |
| Shelves / Knick Knacks / Frames Cleaned   | Trash Emptied                             | Trash Emptied                                   | Countertops / Backsplash              |
| Lamps / Wall Hangings Cleaned   | Drawer Fronts Cleaned                     | Tables & Chairs Wiped                           | Overall Appearance of Room Left Neat  |
| Furniture Wiped Down  | Cobwebs Removed                           | Floors Swept & Mopped                           | Other                                 |
| Overall Appearance of Room Left Neat  | Other                                     | <b>LAUNDRY ROOM</b>                             |                                       |
| <b>Bathrooms</b>  |   | Washer & Dryer Cleaned (Outside Only)           | Cobwebs Removed                       |
| Toilets Cleaned   | Floors Swept & Mopped                     | Floor Swept/ Mopped / Vacuum                    | Baseboards / Sills Wiped              |
| Shower Tub Cleaned  | Baseboard / Sills Wiped                   | Cabinet Fronts / Counters Wiped                 | Other                                 |
| Vanity / Mirror Cleaned   | Tile / Chrome Polished                    | <b>Additional Services (At Additional Cost)</b> |                                       |
| Trash Emptied   | Sinks Cleaned                             | Light Fixtures Cleaned                          | Oven Cleaned (inside)                 |
| Other   | Other                                     | Mini Blinds Cleaned                             | Excessive Soap Scum Build Up (shower) |
| <b>Entry Way / Foyer / Basement / Attic</b>   |   | Windows Washed                                  | Excessive Build Up of Grease on Stove |
| Furniture Dusted  | Floors & Stairs Swept / Mopped / Vacuumed | Walls Washed                                    | Refrigerator Cleaned (inside)         |
| Cobwebs Removed   | Stair Rail / Baseboards / Sills Wiped     | Floor Waxing                                    | Hand Wash Dishes                      |
| Baseboards / Sills Wiped  | Other                                     | other   | other                                 |
| <b>Comments:</b>  |   |   |                                       |
|   |   |   |                                       |
|   |   |   |                                       |
| "We do not move furniture to access any areas. Nor do we climb ladders to reach high places. "if you have any questions, comments, complaints or suggestions, please call us within 24 hours. Our Guarantee covers 24 hours notice. |   |   |                                       |

