

**REGENCY CO-OP MEETING MINUTES**  
**May 13, 2024**

Called to Order: 4:00 p.m.

Members Present: Doug Moore, Charles Tucker, Bruce Gerdin, Tom Baxter,  
Linda Kuchnicki ,Debra Masteler, Bill Pedersen

Sue Reitzig – Administrator

Members Absent: Bob Jackson, Alan Marzelli, Deborah Gentry

Prior Month's Minutes: **Motion to approve, seconded and passed.**

Treasurer's Report: Balance as of 3/29/2024: \$2,594.07  
Checks written (4/8/2024 ): 240.00  
Deposits (4 /10/2024): 105.00  
Balance (4/30/2024): \$2,459.07

**Motion to approve, seconded and passed.**

Administrator's Report: Number of members : 631

Received renewed insurance certificate from Lake Manassas  
Limousine, Weed Man, LKS Locksmith, Fox Landscapes

Received renewal of agreement from Remarkable Difference  
Carpet Cleaning.

Sent reminders for renewed agreement to Weed Man (received),  
LKS Locksmith, M&M Exteriors

Sent reminder and final notice for renewed agreement and  
insurance to Lara's Sparkling Maids

Sent reminders for renewed insurance to: Action Iron, Garneski  
HVAC, Squeaky Klean Windows

Sent reminder and final notice for renewed insurance to Sen Cura

Sent blast to members about Polo Home Improvements.

Vendor Referrals:

Polo Home Improvements, follow up by Charles Tucker  
Bryant's Power Wash, follow up by Linda Kuchnicki

Board Action Needed:

- Sent reminder and final notice for renewed insurance to Skyfall  
Exteriors with no response. (Charles Tucker assigned Board  
member). Possible removal

**Motion to approve, seconded and passed.**

Old Business: None

New Business: Welcome new members

New vendor assignments distributed by Administrator Sue Reitzig

Election of Officers:

President: Deborah Masteler

Vice President: Charles Tucker

Treasurer: Linda Kuchnicki

Secretary: Alan Marzelli

Farewell and gratitude for their service to Doug Moore, Bob Jackson, and Tom Baxter

Next Meeting: 4:00pm June 10, 2024

Meeting Adjourned: 4:35 p.m.

Respectfully submitted,

Tom Baxter for Alan Marzelli