



Comfort Keepers Prince William  
9720 Capital Court  
Suite 100, Rm 2  
Manassas, VA 20110

Dear Valued Client,

January 20, 2024

The team here at Comfort Keepers Prince William hopes you are well and that you and your loved ones are thriving! We are committed to our mission of **Enhancing the Human Spirit** and providing all our clients with the high quality of care that they expect and deserve.

Comfort Keepers has been helping Seniors for over 25 years. Our Comfort Keepers office is the local footprint right here in the City of Manassas! We are Women and Veteran Owned and Veteran led and place a premium on providing care to Veterans and their spouses.

We understand that providing a caregiver for you or the loved one in your home is an important decision and we would like to highlight what makes us different.

#### **Industry-Leading Standards**

- Partners with Kaiser Permanente Affinity Program.
- Licensed by the Virginia Department of Health.
- Bonded and Professionally Insured.
- Fully Automated and Digitized Processes.
- HIPPA Compliant Operations.

#### **Provide excellence in service delivery**

- Winning the **Employer of Choice** Awarded by Home Care Pulse independent survey organization 9 years in a row.
- Winning the Operational Excellence Award for In Home Care for 9 years in a row.

#### **Part of a large, established nation-wide organization**

- Each office is independently owned and operated. We are Woman and Veteran owned.
- Strong industry leader behind everything that is done – *Halifax*.

#### **Outstanding quality of our professional Comfort Keepers®**

- Extremely selective. All caregivers are W2 employees.
- Thoroughly screened – Virginia State background check AND Checkr background check at the county, state and federal level to include a Motor Vehicle Record check.

#### **Everyone is well-trained and supervised**

- Certified Nurse Assistances (CNAs) licensed by the **Virginia Department of Health**
  - In additional to 8 weeks of Certified Nurse Assistants training our caregivers receive an additional 12 hours of training which includes Dementia Skills training.
- On-going Licensed RN home visits with both you and the client to include care coordination
- We also have staffing with certifications in Home Health and Personal Care.



- Personal attention to acclimate you and the caregiver during your first in-home visit.

#### **Rigorous Covid Protocols in Place for Your Safety**

- Continued Covid precautions in place and integral part of our 24/7 operations.
- Follow all CDC guidelines.
- Strict hygiene and masking policies in place to protect everyone.
- With the mindset of preventative care to keep our workforce as healthy as possible and to minimize exposure to our clients we offer our entire staff free flu shots.

Our goal is to focus on **Enhancing the Human Spirit** and we do that with our Interactive approach to caregiving. This approach places a special emphasis on **Senior Nutrition, Senior Mind, Senior Body and Senior Safety**. From our licensed nurses, office staff and caregivers this is our approach every time we are in the home caring for a loved one.

We would also like to remind you that our web site [www.CKGPWC.com](http://www.CKGPWC.com) is a useful source of information with tips for senior care and explanations of the services we provide. We also have a Blog on the site with useful information and we can be found on Facebook at:

<https://www.facebook.com/ComfortKeepersGreaterPrinceWilliam> .

As always, please don't hesitate to contact us if you have any questions or concerns.  
Kind Regards,

*Anthony J. Fiore*

Anthony J. Fiore  
Owner



## 2024 REGENCY COOP RATE CARD

Comfort Keepers established rates are listed below. This hourly rate does not include holidays. If services are needed on the holidays, the rate is double the amount shown below. An additional mileage charge of \$.70 per mile will be added for all transportation and errand services that use the Comfort Keepers' car. These rates are based on care for a single person. If care is required for more than one person in the household, a care surcharge of \$17.50 per person per hour may be applied.

Service	Rate
<b>Personal Care</b> <ul style="list-style-type: none"> <li>Bathing, grooming, hygiene</li> <li>Toileting, incontinence care</li> <li>Mobility assistance</li> <li>Transferring and positioning</li> <li>Feeding and special diet</li> <li>Dementia, Hospice, Respite, and 24hr care</li> </ul>	<b>REGENCY RATE: \$32/HR*</b> Normal Rate: \$33/hour (plus mileage for incidental transportation \$.70/mile if use Comfort Keeper's car) <b>*Minimum of five (5) hours 2X/Week (10 hrs)</b>  1 Hr shifts: \$60/hr 2-3 Hr Shifts: \$49/hr 4 Hr Shifts: \$37 Weekend Only: \$35/hr <b>REGENCY RATE: \$33/HR</b>
<b>Homemaker/Companion Care</b> <ul style="list-style-type: none"> <li>Companionship</li> <li>Recreational activities</li> <li>Meal preparation</li> <li>Light housekeeping</li> <li>Laundry</li> <li>Grocery shopping</li> <li>Errand services</li> <li>Incidental transportation</li> <li>Organization of incoming mail</li> <li>Medication reminders</li> </ul>	Personal Care includes all Companion Care services. This list is not intended to be a complete list of services. 5% Veterans Discount to applicable families
Transportation only	\$65 (includes 2 hours) plus \$.70 per mile (if use of Comfort Keeper's car) \$33/hr for additional hours
24/7 Live in care	Rates available upon request
Same Day or Evening/Weekend start of care administration fee	\$200 (one- time fee)
Administrative Fee*	\$175.00

- **Holidays** are billed at **double** the rate (All Federal Holiday)
- If same caregiver is requested to work more than 40 hours in one week, **client will be charged time and half for any hours over 40.**
- Invoices due upon receipt
  - ACH payments will receive a 2.5% discount per invoice
  - Credit Card payments will incur a 3% surcharge
- Services will not begin before 8 AM



- For cancellation of services, see Informed Consent.
- **Administrative Fee**
- **The administrative Fee is a one-time non-refundable fee that includes all RN visits to include the Assessment and subsequent Plan of Care updates and Supervisory visits.**
- **The Administrative Fee is applicable for all services regardless of duration. (i.e., one day or less than 2 weeks, for example).**
- **If a client completes all paperwork and completes the Assessment, the Administrative Fee is not refundable.**
- **If an Assessment is done after business hours (8-5) or on a weekend an additional fee of \$50 will be charged.**