

**Regency Co-op Meeting Minutes  
March 8, 2021**

Called to Order: 4:00 PM

Members Present: Tom Baxter, Peggy Ellis, Michael Long, Doug Moore, Charles Tucker, Al Ullman, Cindy Whitmore, Sue Reitzig (Administrator)

Prior Month's Minutes: No changes to distributed minutes, motion made to approve, seconded, motion carried.

Treasurer's Report: Balance as of 1/31/21 \$1784.17.  
Deposit of \$140 from 4 new members.  
Balance as of 2/28/21 \$1924.10.

Motion made to approve Treasurer's report, seconded, motion carried.

There was some discussion as to how we get new members. Doug pointed out that Sue sends him the names and addresses of new residents shown in the County Assessment database. He looks checks the community online directory and sends each new resident an email, along with a membership form.

Sue pointed out that after each *Regency Review* comes out that includes a Co-op article, we get a few new members that way.

Al mentioned that we get a few new members via the Club Fair. Additionally, information about the Co-op is supposed to be included in the New Resident packet provided by the Clubhouse.

Charles added that we had business cards made up – maybe we should pass them out to neighbors who aren't in the Co-op.

**Sue volunteered to check with the Activities Director to verify what Co-op information is included in the New Resident packet.**

**She also will check on where the business cards are and will provide them to all Board members.**

Administrator's Report:

[Attached]

There were 4 items for Board action. It was agreed that the following vendors will be removed from our website because of their lack of responsiveness regarding renewals:

Walking with a Friend

Garage Ovations

Diamond Garage Doors

**Michael will follow up with My House Cleaning.**

**Charles will remove the above vendors from the website, also Toll Landscape. He also will add a new category, Window Washing, to the Vendor list to make it easier for people to find them.**

Motion made to approve Administrator's report, seconded, motion carried.

New Vendors for Approval:

Another landscaping company, GrassHopper Landscaping, sent in an application today. The company was recommended by a member. Sue forwarded the application to the Board to review.

The Board voted to approve this vendor.

Old Business:

After a discussion about how to stage the Annual Meeting, the Board decided that AI will create a State of the Co-op presentation that will be sent to all members.

Tom suggested that we send the presentation out to the entire community, to keep our name out there. We should also include a membership form.

**Sue will contact the Activities Director to determine the possibility of sending our Annual Report to the community.**

New Business:

- 1) Our election has 2 vacancies and 2 candidates, but an election must still be held to certify the results.

**Sue will send out the Election Ballot this week. Additionally, prior to the blast, Sue will send the candidate bios to the Board for review.**

- 2) Sue asked Michael, who will be leaving the Board, if he will continue to be our volunteer attorney. He stated that he's no longer a member of the Bar. The main task that he undertook was the report to the State Corporation Commission, and it could be done by any member of the Board. He will be happy to go over the applicable statutes and tasks with whomever takes this over, but it does not need to be an attorney. No one volunteered to deal with this, so it was decided to bring it up with the new Board at its first meeting.
- 3) Al decided that, since we're not going to stage an annual meeting, we should have an April Board meeting. Sue suggested that both incoming and outgoing Board members attend, for a smooth transition.
- 4) Michael said he was able to contact M.A.C. Garage Doors about becoming a Co-op vendor. They are interested and will send in the proper paperwork.
- 5) Charles spoke to Let It Shine Mobile Detailing again about re-joining our vendor list. They said that, when they are detailing, often neighbors will approach them for information and they provide them with a brochure. They asked if that would violate our "no solicitation" rule. After discussion, the Board agreed that this was not soliciting – it was responding to a request. So Charles will try again to get them to join the Co-op.

Next Meeting: April 12, 4 PM

Meeting Adjourned: 4:35 PM

Respectfully submitted,

Sue Reitzig, Acting Secretary