

**Regency Co-op Meeting Minutes  
December 16, 2020**

Called to Order: 4:00

Members Present: Al Ullman, Charles Tucker, Peggy Ellis, Michael Long, Cindy Whitmore, Doug Moore, Tom Baxter, Sue Reitzig, Administrator

Prior Month's Minutes: No corrections. Motion made and seconded to approve the minutes. Motion passed.

Treasurer's Report: Beginning balance \$2120.42. One check written for Administrator's fee of \$225. Ending balance \$1895.42.

Administrator's Report: [See attached]  
Charles will follow up with Dominion Valley Pressure Washing and Cindy will follow up with Diamond Garage Doors.

New Vendors for Approval: None at this time. Sue is working with AG Landscaping to re-do his proposal.

Old Business: Tom had some suggestions as to how to clean up the website homepage by using links. Sue will mock something up and send it out before the next Board meeting.

New Business: Sue presented a timeline for the 2021 Election Cycle. Michael and Al will not be running for re-election, but Charles will. Sue will send Charles his previous candidate statement for review. There will be 3 seats to be filled.

Al set the date for the Annual Meeting as April 8, which will probably be virtual. If the Clubhouse opens up before that date, Al will try to book a room.

Next Meeting: January 11, 2021

Meeting Adjourned: 4:15

Respectfully submitted  
*Sue Reitzig*

**Administrator's Report  
December 2020**

**Number of Members:        615**  
    Condos:                    81  
    Georgetown :            150  
    Single Family:          384

**Vendor Activity:**

- Received renewed insurance certificate from Metro Cleaning.
- Sent reminder for renewal of agreement to Absolute Carpet Care (received), Montgomery Shade & Awning (received), My House Cleaning, Remarkable Snow Plowing (received).
- Sent final notice for renewal of agreement and insurance to Garage Ovatic
- Sent reminder for renewed insurance to Gainesville Plumbing. (received)
- Sent final notice for renewed insurance to Walking with a Friend.

**Board Action:**

- Sent reminder and final notice to Dominion Valley Pressure Washing for renewal of agreement with no response. (**Charles Tucker** assigned Board member.)
- Sent reminder and final notice to Diamond Garage Doors for renewal of agreement with no response. In the meantime, their agreement is also up for renewal (no response yet). (**Cindy Whitmore** assigned Board member.)

Respectfully submitted