



Toll Maintenance is pleased again to offer Premium and Premium Plus landscape maintenance service packages for the 2018 seasonal year. Each package can be customized à la carte to include the services you need and want for your lawn and garden. Toll Maintenance will furnish all the necessary labor, equipment, and materials that are needed to provide landscape maintenance work for your home. The services will be rendered for the calendar year of January 2018 through December 2018, with actual occurrences beginning in February.

Please review the entire 2018 contract as the pricing for some of the individual services have been adjusted.

*Returning customers will receive an additional \$50.00 off any combination of packages totaling more than \$1,634.00 when confirmed by February 16, 2018. **

*Regency Cooperative members will also receive an additional \$50.00 off any combination of packages totaling more than \$1,634.00 when confirmed by February 16, 2018. **

For information about the Regency CO-OP, including the range of homeowner services and products available to CO-OP members, go to www.regencycoop.org

*Please note that discounts will not be honored if the contract is not confirmed by or before February 16, 2018.

If you have any questions about our services or need help in reviewing your contract or service details, please contact our office at 1.571.291.8870 or by email at tollmaintenanceva@tollbrothersinc.com. We look forward to maintaining your home's lawn and landscape.

Thank you.



MAINTENANCE PROPOSAL

Haymarket, VA 20169

Potomac/Middleburg Collection

Dear

Toll Landscape Maintenance will furnish all the necessary labor, equipment, and materials that are needed to provide landscape maintenance work for your residence at Haymarket, VA 20169, Lot #

The services will be rendered for a seasonal period from January 2018 and ending in December 2018, actual occurrences begin in February and March. Services will be based on the following specifications:

Premium Package:

TURF MAINTENANCE: Lawn mowing service will begin in April and continue until early November. Services will be performed weekly or as weather permits. Each mowing visit will include mowing all turf with sharp blades 3 1/2 inch mowing height(4"- during summer months, 3"- prior to aeration), removal of clippings when excessive, string trimming, and cleanup of mowing debris from walks and driveway. All sidewalks, curbs, and driveways will be mechanically edged on a bi-weekly basis from April through October. Edging debris will also be removed. (16 occurrences approx., included in cost of Turf Maintenance)

occurrences (approx) @ \$ 22.00 per occ. \$-[704]

SPRING CLEAN-UP: Spring Clean-up will be performed in February and March. Cleanup will include removal of winter debris such as dieback from perennials, and pruning of roses and crape-mrytles.(Liriope, perennial flowers and ornamental grass are cut back with Leaf Removals in December)

occurrence @ \$ 75.00 per occ. [75]

SPRING BED EDGING: Spring Bed Edging will be performed in March and April. All currently mulched beds, islands and trees will be freshly edged.

occurrence @ \$ 100.00 per occ. [100]

SPRING MULCH: Spring mulching of all existing plant beds with premium color-enhanced brown double shredded hardwood bark mulch not to exceed 2 inches in depth. Color-enhanced mulch is used on all beds for better color retention under constant irrigation and hot summer conditions. Spring mulch application occurs in May. An application of granular fertilizer and pre emergent weed control will also be applied at this time.

occurrence @ \$ 275.00 per occ. [275]

TURF CARE APPLICATIONS: The following applications will be made to all turf areas. Pesticide applications will be made by or under the direct supervision of a state certified pesticide applicator.

A. EARLY SPRING(MARCH): A combined granular application of pre-emergent herbicide for prevention of grassy weeds such as crabgrass and a balanced turf fertilizer to promote spring green-up.

B. MID SPRING(MAY): Second application of pre-emergent herbicide to ensure season long prevention of crabgrass; a spot spray application of post-emergent herbicide for control of existing broadleaf weeds such as dandelions. Application also includes balanced turf fertilizer.

C. SUMMER(JULY): A granular application of insecticide combined with a balanced turf fertilizer and pre-emergent for control of turf damaging insects such as white grubs and summer-seeding weeds. NOTE: This application must be watered in.

D. EARLY FALL(SEPTEMBER): A granular application of controlled release turf starter equivalent fertilizer. Typically applied after a scheduled core-aeration & over-seeding.

E. LATE FALL(NOVEMBER): A granular application of controlled release turf fertilizer to promote winter root development and early spring green-up.

occurrences @ \$ 40.00 per occ. [200]

FALL MULCH: Fall mulching of all existing plant beds with premium color-enhanced brown double shredded hardwood bark mulch not to exceed 1.5 inches in depth. Fall mulch is performed in November.

occurrence @ \$ 210.00 per occ. _____ [210]

LEAF REMOVAL: Leaves will be removed from the turf two times during the fall. The first removal is in November and is of the turf areas only. The final maintenance visit of the season in December will include removal of leaves from the mulched planting beds and of the turf areas, and the cut-back of liriopse, perennial flowers and ornamental grasses in December.

occurrences (Nov. or Nov. & Dec.) @ \$ 35.00 per occ. _____ [70]

occurrences (December only) @ \$ 75.00 per occ. _____ [75]

Premium Package Plus - Optional services:

CORE AERATION & OVER-SEEDING: All accessible turf will be core aerated once during the fall. Core aeration relieves compacted soil allowing for better penetration of air, moisture, and nutrients to the turf's root zone. Cores will be left on the lawn to decompose naturally. Over-seeding, will be accomplished in conjunction with the fall core aeration. Over-seeding will introduce improved varieties of turf seed to help minimize insect and disease damage. Over-seeding will introduce improved varieties of turf seed to help minimize insect and disease damage.

occurrence @ \$ 225.00 per occ. _____ [225]

PRUNING: Shrubs will be pruned once in early June and once in late October to maintain their shape and appearance throughout the year. Perennial flowers and grasses will be cut back once in December with the last Leaf Removal. Roses and crape-myrtles are pruned with the Spring Clean-up service only.

occurrences (SPRING only) @ \$ 150.00 per occ. _____ [150]

occurrences (SPRING & FALL) @ \$ 125.00 per occ. _____ [250]

occurrences (FALL only) @ \$ 175.00 per occ. _____ [175]

LIME APPLICATION: Available upon request

Per occurrence @ \$ 30.00 per occ.

SEASONAL FLOWERS: -Pansies & Begonias 6 in. container @\$ 4.00 per installed plant
- Limited colors available per seasonal rotation(colors requested that are not part of our immediate inventory may be charged extra per plant)

Clarifications:

- A. **UTILITIES:** The client(s) shall notify and locate for Toll Landscape Maintenance as to the exact location of sprinkler lines, private underground utilities and any other hidden or concealed installations, and will not be responsible for damage to the undisclosed aforementioned installations. Toll Landscape Maintenance will contact "Miss Utility" to mark public utility lines. If Toll Landscape Maintenance installs plants maintained in accordance with the landscape plants, they shall not be responsible for the improper drainage, changing of grades or poor drainage as prepared by others.
- B. **CONTINGENCIES:** An extra charge, based upon the actual cost of work to Toll Landscape Maintenance, will be made for additional work required to overcome concealed contingencies, such as, but not limited to; rock and excavation work not apparent when estimating the work.
- C. **ACCESS:** Pricing assumes adequate access to work area and loading/unloading area and adequate parking.
- D. **INSURANCE:** Toll Landscape Maintenance shall procure and maintain in effect, during the term of this agreement, property damage, public liability, workman's compensation, and unemployment compensation insurance coverage as required by the state in which the project is located. Owner responsible for carrying fire, tornado, and other necessary insurance.
- E. **DEFAULT:** Title to all materials supplied by Toll Landscape Maintenance shall be and remain the sole property of Toll Landscape Maintenance until payment has been received pursuant to the terms and conditions of the contract.
- F. **CHANGE ORDERS:** Changes in the work, contract price completion date or other matters may be accompanied after the execution of the contract by change order. The change order shall be in writing, signed by both parties, and shall specify the change in the work, amount of any adjustment in the contract price and the extent of any adjustment in the completion date.
- G. **INDEMNIFICATION:** Toll Landscape Maintenance reserves the right to charge for any and all previously contracted services that the contractor is unable to perform due to weather related impediments or by the client's decision. The client will not hold Toll Landscape Maintenance responsible for any and all utility bills or repair costs and charges without express approval from Toll Landscape Maintenance prior to the incursion of any and all costs and charges.
- H. **TERMINATION:** Either party for any reason with a written 30-day notice may terminate this contract prior to its expiration date. All parties agree to the payment of charges based upon services rendered at the time of termination.



MAINTENANCE PROPOSAL

PAYMENT TERMS

Toll Landscape Maintenance requires a deposit equal to 1/3 or 1/2 payment of the contract amount upon the acceptance of the contract. After which, the customer may make payments of either two (2) equal amounts or total remaining amount in one (1) payment. Payments are due in full 21 days after receipt of monthly invoice. If Toll Landscape Maintenance retains an attorney to collect and receivables, the client will be liable for attorney's fees.

All cost outlined in this proposal are valid for thirty (30) days. Signing within the thirty day period shall execute this agreement for Toll Landscape Maintenance to complete work outlined therein.

We, Toll Landscape Maintenance, hereby propose to provide material and labor in complete accordance with these specifications for the Premium and Premium Plus Packages. All prices are based on the application of services within the schedule determined by Toll Landscape Maintenance, and any services performed outside of this schedule will be assessed an extra cost and will be scheduled at the discretion of Toll Landscape Maintenance. Total sum of this contract is:

Premium Package(complete package \$1,634.00) _____
Premium Package Plus: Options(complete options \$475.00) _____

<u>Additional Services</u>	

CONTRACT SUBTOTAL

\$50.00 Discount for returning customers who sign and return before February 16, 2018 for any package of services totalling more than \$1,634.00*

(PLEASE CALL OR EMAIL TOLL MAINTENANCE OFFICE TO CONFIRM)

\$50.00 Discount for Regency Co-Op members who sign and return before February 16, 2018 for any package of services totalling more than \$1,634.00*

(PLEASE CALL OR EMAIL TOLL MAINTENANCE OFFICE TO CONFIRM)

***Contracts that are terminated prior to completion that result in final service amounts totalling below \$1,634.00 will result in the recoup of any and all discounts.**

CONTRACT TOTAL
(FINAL CONTRACT TOTAL REFLECTING DISCOUNTS MUST BE OFFICE CONFIRMED)

Payment Options:

Credit card payments can be made online at www.tolllandscape.com/cc_payment

Check # _____

I agree to pay Toll Landscape Maintenance by either of the following: (Select One)

- Three (3) equal payments of _____ (Initial payment as deposit: July, Nov.)
OR
- Two (2) equal payments of _____ (1st-initial deposit: 2nd-September)
OR
- One (1) payment of _____ (initial payment as complete payment)

We, the undersigned client(s) have read, understand and accept the above landscape proposal. Toll Landscape Maintenance is authorized to proceed with the work stated in this contract. Payment will be made as outlined above. Authorization for recurring credit card payments to be approved by checking here:

By: _____
Client(s)

By: _____
Client(s)

Email: _____

Date: _____