



Proposal

Prepared for:

Regency Cooperative Association
Haymarket, VA 20169

Submitted By:

Shining Stars Cleaning Services LLC

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Thank you for allowing Shining Stars Cleaning Services to prepare this cleaning proposal for your community. As an independent owned and operated local company, Shining Stars Cleaning Services is dedicated in maintaining the high standards that you expect and deserve. Our Company's goal is to professionally clean and service each of our customer's home to the best of our abilities and in the highest standard possible.

We look forward to the opportunity to service all our clients' needs and become a valued partner in maintaining and improving the appearance and cleanliness of your home. Please contact me directly anytime you have additional questions or need additional information as you review this proposal.

We are licensed, bonded, and insured. We offer free no obligation estimates and no long term contract.

COST FOR SERVICE

	Weekly	Bi-Weekly	Every 3 Weeks	Monthly	As needed
Single Family Home	100	125	140	180	200
Attached Housing	80	120	130	160	180
Condominiums	70	100	120	130	150

Shining Stars Cleaning Services will discount all Co-op members of Regency at Dominion Valley **10% off** their regular cleanings. We provide the cleaning supplies and equipment to clean your home. If you have a special product that you will like us to use, please leave it out and we will take care of it for you.

SERVICES PROVIDED

Shining Stars Cleaning Services will provide the following services to Regency at Dominion Valley.

Kitchen	Bathrooms
<p>Clean outside ALL appliances. (Oven, coffee maker, toaster, refrigerator, dishwasher, stove) Clean outside, and inside of the microwave Clean on top of refrigerator (clean once bi-monthly) Clean and sanitize all counter tops and backsplash Clean on top of stove Clean and disinfect kitchen sinks, wipe faucet Dust lights over the sink Wipe outside of cabinets/drawers Clean inside kitchen glass window and door Remove cobwebs Wipe kitchen table, and chairs (including baby's high chair, and/or booster seat) Dust window stool Wipe baseboards (clean once bi-monthly) Wipe doorframes, door knobs and switch plates (once bi-monthly) Empty trash and recycle General Dusting Sweep or vacuum floor Mop and/or polish floor</p>	<p>Sweep or vacuum bathroom floor Clean and shine mirrors and light fixtures Clean and disinfect sink and chrome fixtures Wipe outside sink bowl and pedestal (mostly in half bathroom) Clean vanity top Scrub, clean, and disinfect toilet bowl inside and outside including base and behind Wipe toilet paper holder Change towels (if left out) Thoroughly clean tub, shower tiles, and Jacuzzi Clean shower head and shower doors Clean shower door handle Clean soap dish holder/remove shampoo and clean behind Dust window stool Wipe baseboards (clean once bi-monthly) Wipe doorframe, door knobs, and switch plates (once bi-monthly) Wipe outside bathroom cabinets/drawers Empty trash, remove cobweb Shake out/Vacuum bathroom carpet(s) Mop bathroom floor</p>
Bedrooms	Other areas (Dining Room, Family Room, Hallways, and Stairs)
<p>Make beds and change linen (if linen left out) optional Damp wipe around bed frame and headboards Dust all furniture Dust all picture frames Remove any cobwebs Clean all mirrors Dust window stool Wipe baseboards (clean once bi-monthly) Wipe/dust blinds (damp wipe once bi-monthly) Dust knickknacks (remove and clean under then replace carefully) Dust ceiling fans (If within reach) (once bi-monthly) Clean all switch plates, doorframe and doorknobs (once bi-monthly) Wipe down or dust lampshades Dust TV/computer front and back Empty trash Vacuum all carpeted areas Sweep, mop, and polish wooden hardwood floor</p>	<p>Dust all picture frames, and furniture Dust knickknacks Remove any cobwebs Wipe/dust blinds (damp wipe once bi-monthly) Wipe glass tables, TV, and computer screen front and back Dust all ceiling fans (that are within reach) (once bi-monthly) Clean all switch plates, doorframes, and doorknob (once bi-monthly) Dust all light fixtures including chandeliers that are within reach Wipe baseboards (clean once bi-monthly) Wipe sliding glass door Fluff and straighten cushions and pillows Wipe fireplace glass Wipe down lampshades Fold blankets and lay neatly over the sofa Vacuum all carpeted areas Wipe all banisters, and rails Vacuum stairs and wipe baseboard along the stairs Sweep, mop, and polish hardwood floors or tile floors</p> <p>Laundry room Wipe off washer and dryer Sweep and mop floor</p>



ADDITIONAL SERVICES PROVIDED FOR ADDITIONAL FEE

These services below can be added to your regular clean as needed. Please let us know a head of time if you need any of these services so we can schedule enough time.

Kitchen	Description
<ul style="list-style-type: none"> Clean inside refrigerator and Freezer \$25--\$100 	We will remove all items from your refrigerator/freezer, clean and replace items.
<ul style="list-style-type: none"> Clean inside oven-----\$30-\$125 each Clean under stove top----- 	We will spray the oven with an oven cleaner to loosen up the grease build up. Then scrub and clean. If you have a self-cleaning oven you can also turn it on to loosen up the grease 3 hours before we arrive, but it's not necessary.
<ul style="list-style-type: none"> Clean inside of cabinet and drawers \$80-\$300 Small Kitchen:---\$80-\$150 Medium Kitchen:-\$125-\$200 Large Kitchen: -\$200-\$275 Extra Large Kitchen: \$280-\$300 	We will remove all items from your cabinet/drawer, clean inside of cabinet/drawer and replace items.
Bathroom(s)	
<ul style="list-style-type: none"> Bathroom cabinets/drawers: ____\$50-\$200 	We will remove all items from your cabinet/drawer, clean drawer and replace item. The price depends on the amount of cabinets in the bathroom.
Outside Cleaning	
<ul style="list-style-type: none"> Sweep porch/deck-----\$15--\$150 Sweep garage---- ----\$30-\$190 	<p>We will sweep the open area of your porch or deck and wipe off the furniture.</p> <p>We will sweep your garage and remove cobweb.</p>
Windows	
<ul style="list-style-type: none"> Between windows \$6-\$10 each window Inside/Outside windows within reach-----\$10 each window 	<p>We will lift up your window and clean in between the windowsill.</p> <p>We only clean outside of windows that can be opened from the inside. We do NOT climb on ladder to access hard to reach window.</p>
<ul style="list-style-type: none"> Move ins & Move outs 	Your home will be detailed clean and ready for the next buyer to move in.
<ul style="list-style-type: none"> New Construction Cleaning 	We will clean the homes that just build