

Regency CO OP

Minutes from September 10, 2018

Date: September 10, 2018

Members Present: Al Ullman, Charles Tucker, Linda Bond, Sue Reitzig, Michael Long, Doug Moore, Jeannie Inns

Members Absent: Jerry Worley

Minutes: Minutes were provided prior to meeting. Motion made by Doug Moore to accept as submitted and seconded by Charles Tucker.

Treasurer's report: Jeannie Inns provided Treasurer's report. Balance \$2,581.72. Motion to accept Treasurer's Report as submitted was made by Doug Moore and seconded by Linda Bond.

Administrator's Report – Sue Reitzig

Number of Members: 591
Condos: 61
Georgetown 152
Single Family: 378

Vendor Activity:

- Received updated insurance from Motter Landscaping
- Sent final notice for renewal of agreement to Geek @Your Home Service, House Doctors (both received)
- Sent reminder for renewal of insurance to Air Novations, James Lambert Remodeling (received), Top Choice Pet Care (received), Weed Man (received)
- Sent final notice for renewal of insurance to Barr Chem-Dri (received), Motter Landscaping.

Board Action Required:

- Reminder & final notice sent for renewal of agreement & insurance to **My House Cleaning Service** with no response (Michael Long assigned Board member) **Overdue**
- Reminder & final notice sent for renewal of agreement sent to **RightNow-Plumbing** with no response (Charles Tucker assigned Board member) **Remove**
- Reminder & final notice sent for renewal of agreement & insurance to **Griswold Home Care** with no response. (Jeannie Inns assigned as board member)
- Reminder and final notice sent for renewal of agreement to **Motter Landscaping** with no response. (Michael Long assigned board member)

New Vendor Approval:

Radon – **accepted by board**

3-Sticks Lawn Service – Already have too many customers

Piedmont Tire and Auto – Linda Bond to follow-up

New for approval – Prince William Garage Doors, Inc – Charles Tucker to follow up

Doug Moore made the motion to accept Administrator report, Charles Tucker seconded the motion.

Website Update: Charles Tucker is working with Bev on backup plan.

Old Business: N/A

New Business:

Jeannie Inns suggested that we should cross train members.

- Doug Moore to train with Charles Tucker
- Jerry Worley to train with Jeannie Inns (Jerry was absent and chosen by majority)
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Sue Reitzig recommended that we begin to look at Snow Removal vendors. Al Ullman to contact 4 vendors

Regency Club Fair is Thursday Oct 11th. Sue Reitzig to print-out membership forms, sign to be provided, Jeannie Inns to purchase some candy and Jeannie Inns will provide vendor list. Jeannie, Doug, Charles and Linda volunteered to work.

Motion to adjourn by Doug Moore, Michael Long seconded the motion.

Meeting adjourned at 4:32 pm.

Next meeting – October 8th at 4:00 pm

Respectfully Submitted by:

Linda Bond
Secretary