

## **Regency Cooperative Meeting Minutes March 12, 2018**

Board members in attendance: Mary Howell, Paul Keyser, Jeannie Inns, Charles Tucker, Michael Long, and Co-Op Administrator: Sue Reitzig.

Also in attendance was Linda Bond, Regency resident, Co-Op member and Co-Op board director candidate.

Mary Howell called the meeting to order at 4:00. Charles Tucker took the minutes for this meeting.

### **Board Minutes**

Mary Howell presented the minutes from the February 12, 2018 meeting. A motion to approve was made and seconded. The motion was unanimously approved.

### **Treasurer's Report**

Jeannie Inns presented the treasurers report. No new activity for the month. Beginning and ending balance was \$2,667.97.

A motion to approve was made and seconded. The motion was unanimously approved.

### **Administrator's Report**

Sue Reitzig presented the report showing 578 Co-Op members (same as the previous month).

Condo: 53

Georgetown: 150

Single Family: 375

### Vendor outreach status

- Bartlett's Tree Service. Michael Long will contact
- Convenience Care Sales and Service: Paul Keyser and Jeannie Inns have contacted them. They were given one week to comply. If no response they will be removed from the website.
- **HomeWatch Caregivers** and Colonial Contracting. Paul Keyser has contacted them. They will be given one week to comply. If no response they will be removed from the website.

### Vendor Prospects (sharing)

- Top Notch Appliance (Mary) Vendor was called twice and has been non-responsive.
- Michael Bauknecht w/Circa Tile (Mary) Vendor is waiting for state renewal of his license.
- Airnovations (Paul) several emails and calls. Waiting for response.

- Old Dominion Appliance (Paul) Vendor has submitted updated paperwork and has been reinstated.

## **April Annual Meeting**

Date: April 5, 2018

Time: 6:30

Place: Ballroom (front section)

Agenda:

- Mary to present state of the Co-Op status (membership, vendor count, etc.).
- Paul to review the new website.
- Election results

Action: Sue to call Ken Barter to request his services as our election steward.

## **Website update**

Paul Keyser has updated the site with updated agreements and renewals. The website maintenance fees are due in May. He hopes that the fee will be maintained at \$180 level.

## **Old Business**

Regency Women's Club fundraising effort includes soliciting Co-Op vendors for a donation. Discussion. Our response: The RWC was informed to not include the Co-Op in their communications to the vendors.

## **New Business**

The Regency Review publisher would like to contact Co-Op vendors to place ads in the next two issues. Our response: Sue to send an email blast to the vendors informing them of this opportunity to advertise and who to contact. Paul will review this response with Mary before any action is taken.

The Annual meeting will be held on April 5, 2018 at 6:30 in the Regency Clubhouse Ballroom.

The next Co-Op meeting will be May 14, 2018 at 4:00 at the Regency Clubhouse.

At 4:45 a motion to adjourn was made and seconded. The motion was unanimously approved.

Submitted by Charles Tucker